

**Wantage Counselling and Training Centre
Foundation Certificate in Counselling Application Form**

2021

Before completing this form, please read the accompanying Prospectus. Please write clearly in black ink or type.

Confidential

1. PERSONAL DETAILS (BLOCK CAPITALS PLEASE)

Surname:		Forename:	
Former surnames if different:		Preferred Name or Title (Optional):	
Address:	Tel No (home):		
	Tel No (business):		
	Tel No (mobile):		
	Fax No:		
E-Mail address:			
Where did you learn of the training?			

2. EDUCATION AND PROFESSIONAL QUALIFICATIONS

Secondary School / College / University	Examinations taken with dates	Result

Professional Qualifications currently held, how obtained and grade:
Aside from Educational achievements:

Other relevant Educational or Training Courses:

3. RELEVANT SKILLS AND ABILITIES

Please use this space to explain why you are interested in this training and what you can bring to it. You should relate your experience (paid or unpaid) to the 'eligibility to train' section provided in the course prospectus.

4. OTHER INFORMATION

Are you a close friend, partner or relation of anyone who is employed (paid or unpaid) by Wantage Counselling and Training Centre?

If Yes, please state who and the relationship:

Disabilities

Do you require any special arrangements to be made on account of a disability?

Yes No

If "yes", please give brief details of the effects of your disability on your day-to-day activities, and any other information that you feel would help us to accommodate your needs during your training and fulfill our obligations under the Equality Act 2010:

Learning /Learner Needs

Do you require any special arrangements to be made on account of Learning or Learner needs?

Yes No

If "yes", please give brief details of how these may affect your learning and any other information that you feel would help us to accommodate your needs during your training and fulfill our obligations under the Equality Act 2010:

5. COURSE FEES

Fees paid in full must be paid before the course commences on 23rd January 2021 and payment plans are available. **To secure a place on the course**, a non-returnable deposit will be required on application, and then deducted from the course fee.

Course fees and payment plans can be found on page 4 of the course prospectus.

Deposits are as follows and can be paid by BACS or cheques payable to Wantage Counselling and Training Centre. **Please do not send cash by post:**

WCTC BACS details:

- Coop Bank Sort: 08-92-99
- Account No: 65762008
- Reference: Your name

	Deposit
Early Bird Offer – Applications before 27/11/2020	£80
Applications after 27/11/2020	£90

6. DECLARATION

The information provided by you on this form as an applicant will be stored as paper records in accordance with GDPR and will be processed solely in connection with training.

I declare that the information given in this application form is true and complete.

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Signature

Date

7. DIVERSITY MONITORING FORM (CONFIDENTIAL)

Wantage Counselling and Training Centre recognises and promotes the benefit of a diverse workforce and is committed to treating all employees with dignity and respect regardless of race, age, sex, gender, disability, sexual orientation, and religion.

We therefore welcome applications from all sections of the community.

This section of the application is confidential. It will be detached from your application and used solely for monitoring purposes. **If you send a hard copy of this application, please ensure that this page remains as a separate page when completing the form.**

Personal Gender: Male Female Other

Date of Birth:

English spoken: Non- English Speaking Basic English Fluent English

Additional Needs

Do you consider yourself to have a disability? Yes No

*Do you consider yourself to have a learning need? Yes No

Ethnic Origin

Please provide any additional information regarding your ethnic origin which you feel is appropriate or important.

I would describe my ethnic origin as:

If you wish, you may disclose other information about yourself in this section about your:

Religious Belief:

Sexual Orientation:

Other: